

Phelps County Senior Real Estate Property Tax Freeze Program



2025 Base Year Application

The 2025 application completed in its entirety and required documents are due by **June 1, 2025**.

Phelps County Real Estate Tax Account Number _____

Please Print

Property Address _____

City _____

Owner of Record _____

As recorded in the Recorder of Deeds Office

APPLICANT INFORMATION

Applicant Name _____ DOB _____

Co-Applicant _____ DOB _____

Ownership Type _____ Individual/Joint _____ Other Entity *If Other Entity is selected, attach trust agreement, operating agreement, etc.*

- Yes No Will the applicant be 62 or older on or before December 31, 2025?
 Yes No Does the applicant occupy the property as their primary residence?

Mailing Address _____

City _____ State _____ Zip Code _____

Phone Number(s) _____

E-mail Address _____

PROPERTY INFORMATION

The following information will not impact eligibility.

- Yes No Is the applicant responsible for paying property taxes?
 Yes No Is this property the applicant's primary residence?
 Yes No Is any part of the residence rented?
 Yes No Have any improvements or additions been made to the property in the past year?
 Yes No Does the parcel include more than one structure that serves as a dwelling unit?

REQUIRED DOCUMENTS

Please attach copies of the required documents to this application.

Proof of Identity and Age (required for both applicant and co-applicant)

Include one of the following: Government-issued identification, such as Driver's License, Birth Certificate, Passport, etc.

Proof of Phelps County Residency (required for both applicant and co-applicant)

Include Voter Registration Card

Proof of Ownership

Include a copy of deed identifying Applicant as an owner of the property. If the property is in a Trust, you must ALSO provide copies of Trust documents proving the applicant is a Trustee or Beneficiary of the property.

CERTIFICATION

1. I have read the statements and questions included in this application and understand them and certify that all responses are true and accurate.
2. I have the authority to act on behalf of the owners and occupants of the Property, and I have not claimed more than one primary residence as a homestead for the purpose of a property tax freeze in Missouri or elsewhere.
3. I understand the County will rely on the information provided by the Applicant in this Application and this Certification is a material representation in evaluating this application for the Tax Freeze.

I specifically certify the following:

- a. I am a resident of the State of Missouri in the County of Phelps.
- b. Applicant is 62 or older on or before December 31, 2025.
- c. I am the owner of record of the homestead for which I am seeking a property tax freeze or have legal or equitable interest in such property by written instrument.
- d. I am liable for the payment of real property taxes on such homestead.
- e. I occupy the homestead as my primary residence for which I am seeking the Phelps County Senior Real Estate Tax Freeze.

I understand I may be charged with a Class A misdemeanor as stated in Section 575.050 and/or 575.060 RSMo, if any information submitted in this application is found to be a false declaration and I am not aware of any information that would prohibit or disqualify me from receiving the tax freeze for the homestead identified in this Application.

PLEASE SIGN BELOW (mandatory for applicant/co-applicant):

Applicant Signature _____	Date _____
Print Name _____	
Co-Applicant Signature _____	Date _____
Print Name _____	

In addition to the signature of the applicant/co-applicant, if a facilitator has completed the application, please complete below:

Print Name _____	
Signature _____	Date _____

SUBMIT COMPLETED APPLICATION AND REQUIRED DOCUMENTS TO:

*Phelps County Collector, Faith Ann Barnes
Attn: Senior Real Estate Property Tax Freeze
200 N. Main Street, Suite 129
Rolla, MO 65401
seniortaxrelief@phelpscounty.org*

If you have additional questions, please call the Phelps County Collector's Office at 573-458-6154

Applications are being accepted from March 1 - May 31, 2025 for Tax Base Year 2025.

Freeze will not take effect until the 2026 Tax Year.

Please allow a minimum of 90 days for processing.

OFFICE USE ONLY

Approved by:	Collector _____	Date _____	
	Commission _____	Date _____	